Library Research
APA Introduction

Outline

- Library research
  - PsycINFO
  - Google Scholar
- APA Style
  - Margins
  - Line spacing
  - Running head, page #
  - Font
  - Heading levels
  - Title casing
- Title page
  - Title, authors, affiliation
  - Author note
- Introduction
  - Content
    - Opening paragraph
    - Literature review
    - Hypotheses / predictions
- Citations
- References / Reference section

Library Research

- PsycINFO
  - Database of virtually every journal article, book and dissertation ever published in the field
  - Easier to limit search results
  - Easy to export to citation managers
Library Research

- Google Scholar (scholar.google.com)
  - Familiar to use Google search
  - Not as many ways to limit search research
  - No ability to export to citation managers

General APA Style

- Double spaced; In word, “Spacing After” should be set to 0
  - Exception: Body of table is single spaced
- 2.54 cm (1 inch) margins
- Indent the first line of each paragraph
  - Exception: Do not indent the abstract
- Running head
  - In the upper margin include a short (50 characters or less) title in all caps, left aligned; page number right aligned

General APA Style

- Use a font with serifs such as Times New Roman, Cambria, or Georgia
  - Exception: Text within a figure should use a font without serifs such as Calibri, Arial, or Tahoma
- Font size should be 10 to 12 points
General APA Style

✦ Heading levels

This Is a Level One Heading
This Is a Level Two Heading
This is a level three heading.
This is a level four heading.
This is a level five heading.

General APA Style

✦ Title casing
  ✦ Capitalize the first letter of each word
    ✦ Except for articles (a, an, the), prepositions (in, on) and
      conjunctions (and, or, but)
    ✦ Except the first word is always capitalized
    ✦ Except the first word after a colon or dash is always capitalized
    ✦ Except any word four or more letters long is always capitalized
  ✦ Capitalized both words in hyphenated compounds (e.g. Self-Reference)

    ✦ Titles of articles and books in the reference
      section do not use title casing; journal titles do
      use title casing

APA Title Page

✦ On the title page only, precede the running head with Running head:
  ✦ About a quarter of the way down the page, centered left to right, type
    The Title of the Manuscript
    The Authors of the Manuscript
    The Affiliation of the Authors
APA Cover Page

✧ About halfway down, type

Author Note
Your name, your department, your affiliation
Optional Acknowledgement of funding sources, reviewers, people who collected data, etc.
Correspondence concerning this article should be addressed to your name, your department, your university, your mailing address.
E-mail: your email address (not blue, not underlined)

APA Introduction (Contents)

✧ Broadly stated opening paragraph
✧ Review of relevant literature that leads the reader to the hypotheses / predictions
✧ Statement of hypotheses / predictions
APA Introduction (Style)

- Starts on page 3
- Starts with the title of the manuscript exactly as given on the cover page as a level 1 heading (bold?)

APA Citations

- The first time an article is cited, include the last name of all authors in the citation
  - Separate each last name with a comma except the last two which should be separated with "and"
  - Exception: More than five authors, use "et al." method

- For subsequent citations of that article:
  - For 1 or 2 authors – give all last names
  - For 3 or more authors – give first author’s last name followed by “et al.”

APA Citations

- The first time a given article is cited in a given paragraph include the year of publication in parentheses after the list of last names
- Do not include year of publication for second and subsequent citations of the article in the same paragraph
APA Citations

First citation:
Grandrud, Yonas and Pettersen (1984) studied...

Second citation, but first time in a given paragraph:
Granrud et al. (1984) showed...

Second citation in the same paragraph
Granrud et al. concluded...

APA Citations

First citation:
Jenni and Jenni (1976) hypothesized...

Second citation, but first time in a given paragraph:
Jenni and Jenni (1976) studied...

Second citation in the same paragraph
Jenni and Jenni found...
APA Reference Section

- If you cite, you must include a reference
- Only include references for things that you cite
- Always starts on a new page after the discussion section
- Level 1 heading, References
- Hanging indent – first line of each reference is not indented; all remaining lines of each reference is indented

APA References

Last name of first author, first initial., middle initial., last name of second author, first initial., middle initial., ... & last name of last author, first initial., middle initial. (Year of publication). Title of article. Title of Journal, volume number of journal, first page number of article – last page number of article. http://dx.doi.org/doi number

Notice the casing of the article and journal titles
Do not include issue numbers unless each issue starts on page one.


APA References

✧ Give references in alphabetical order by the first author’s last name
✧ In case of ties, sort by first author’s first initial, then first author’s middle initial, then second author’s last name, then second author’s first initial, then ..., then year of publication