

Accessing Your Account and the Share Drive Remotely Using FTP

Note: To use the computer science FTP sites, your web browser needs to be set for an active FTP connection. To check this in **Internet Explorer**: Click on the **Tools** menu and select **Internet Options**. From there, click on the **Connections** tab. Scroll through the window on that tab to locate the “**Browsing**” category. Within that category there is a selection “**Use Passive FTP...**” Be sure the checkbox in front of that selection is **NOT** checked.

Accessing your CPS account from the internet:

- From your web browser, go to the following address:
ftp://cpsuser3.cps.udayton.edu
- Type in your userID (for example, cps150-n1.05) and password when prompted.
- Double-click on the appropriate folder for this course (**cps150**) followed by that for your section (**sectionn1**).
- Double-click on the folder corresponding to your individual account. (**Note:** Although you can “see” folders for other students in the class, you will not be able to access them; you have access only to the folder corresponding to your account.)

You can use drag-and-drop to copy folders or files from your folder to your home computer, or to copy folders or files from your home computer to your CPS account folder.

Accessing the CPS share drive from the internet:

- From your web browser, go to the following address:
ftp://cpsshare.cps.udayton.edu
- Type in your userID, including the domain cps-anderson (e.g., cps-anderson\cps150-01.05) and password when prompted.
- Click on the appropriate folder for this course (**cps150**) followed by that for your section (**cps150-Perugini**).

You can use drag-and-drop to copy folders or files from this location to your home computer. Since you have read-only access, you will not be able to copy from your home computer to this location.